

JOB TITLE: Trail Crew Member
DEPARTMENT: Stewardship
POSITION TYPE: Full-time / Hourly / Seasonal (April-September)
REPORTS TO: Trail Crew Lead
DIRECTLY SUPERVISES: N/A



MISSION: Cottonwood Canyons Foundation (CCF) works to continuously improve the environments of Big and Little Cottonwood Canyons through education and stewardship programs.

The Cottonwood Canyons are a critical and magnificent ecosystem and are a major economic engine for Utah's ski industry. They also provide approximately 60% of the drinking water for Salt Lake City. The Cottonwood Canyons are located within one of the most highly-visited portions of national forest in the nation and receive extraordinarily high numbers of visitors and therefore experience high levels of use and recreational pressure.

We see it as extremely important to educate the public who utilize this area for recreation and who rely on it daily for their drinking water, on the canyons' importance and how they can help promote their ecological health. We also aim to provide the community with direct and hands-on ways to give back to this environment through volunteering.

It is our belief that if we all better understand the importance of this area, and if we all take part in helping to improve it, the Cottonwood Canyons will continue to be a healthy environment and watershed and a spectacular place to recreate for generations to come. We're grateful to our partners and community of volunteers for their help in these efforts.

PURPOSE OF POSITION: Trail Crew Members function on a five-member trail crew that operates primarily in the Tri-canyons: Big and Little Cottonwood Canyons, and Millcreek Canyon. These individuals will report directly to the Trail Crew Lead.

Trail Crew Members will be able to navigate demanding physical work in often adverse conditions with a positive attitude. This position requires a combination of trail maintenance experience as well as a proven ability to work with volunteers and organizational partners. This position will be expected to navigate an often changing schedule and dynamic work environment. This position will be expected to work with and lead volunteers on various projects. This position requires a team-first attitude, a willingness to learn and lead, flexibility with various work projects and conditions, and an interest and willingness to further the educational and outreach goals of Cottonwood Canyons Foundation.

REQUIRED SKILLS AND BACKGROUND:

- ✓ Trail work experience or similar job experience that demonstrates an ability to learn needed skills.
- ✓ Proven ability and willingness to work with volunteers.
- ✓ Outdoor leadership skills.
- ✓ Strong communication skills.
- ✓ Strong interpersonal skills.
- ✓ Knowledge of the Cottonwood Canyons area through recreational use preferred.

KNOWLEDGE AND SKILLS:

- ✓ First Aid / CPR certification (will provide training).
- ✓ Cottonwood Canyons Summer Naturalist training (provided).
- ✓ Willingness and ability to work in a dynamic environment, in a team setting.
- ✓ Willingness and ability to work in a variety of weather conditions and challenging environments.
- ✓ Willingness and ability to perform daily tasks relating to trail maintenance and construction, including but not limited to hiking, walking or standing for 8 or more hours, strenuous digging and moving rock and occasional tasks relating to other CCF program needs.
- ✓ Willingness and ability to work with rock to create steps, walls, drainage devices and other features for multiple weeks during the season.
- ✓ Enthusiasm for working with volunteers.
- ✓ Mature and positive attitude. Professionalism and good communication skills.
- ✓ Able to work May-October, 40 hours/week.
- ✓ At least 18 years of age.
- ✓ Ability to work legally in the United States.
- ✓ High School Diploma or GED.
- ✓ Able to pass a background check and drug screening as requested.

WORKING ENVIRONMENT: Work is performed generally outdoors. Work will be performed during challenging weather conditions, requires physical labor including: hiking, walking, digging, operating minor tools, lifting, bending, reaching.

PHYSICAL REQUIREMENTS:

- ✓ Ability to stay standing or active walking and hiking on uneven trails and off trail terrain.
- ✓ Ability to lift and carry objects of at least 75 pounds.
- ✓ Ability to lift, bend, stoop, kneel, crouch, push and other strenuous activities.

SCHEDULE:

- ✓ 40 hours per week.
- ✓ Sundays and Mondays OFF.
- ✓ Typically Tuesday – Saturday, 7:00 a.m. – 3:30 p.m., though weeks of four 10-hour days may be necessary.
- ✓ Some flexibility required with occasional Sunday, Monday, or odd hours outside the regular schedule.
- ✓ Overtime will not be permitted unless expressly approved by the Executive Director.

RESPONSIBILITIES:

- ✓ Work under the direction of the Trail Crew Lead on regular maintenance of Forest Service system trails, with occasional project work or new trail construction.
- ✓ Follows safety management plans and practices throughout the year.
- ✓ Assists in the coordination of large volunteer projects throughout the year, including National Trails Day and National Public Lands Day.
- ✓ Help supervise diverse volunteer groups on volunteer work days.
- ✓ Responsible for proper use of the work truck.
- ✓ Reports tool and equipment needs to the Trail Crew Lead.
- ✓ Occasional program support for events such as the Wasatch Wildflower Festival or Kid’s Day at Silver Lake and others as assigned.
- ✓ Communicate professionally with volunteers, crew members and partnering entities.
- ✓ Help maintain cache of trail tools and various equipment.
- ✓ Represent Cottonwood Canyons Foundation in a positive manner by educating volunteers on trail maintenance techniques and a stewardship ethic.

ACKNOWLEDGEMENT: This job description describes the general purpose and responsibilities assigned to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Employee Name

Date